

To: Cabinet, Archives
From: Kathy Johnson
Subject: Minutes of February 7, 2017 **VP's ONLY**
Date: February 7, 2017

Members Present: Anderson, Bertch, Bohnet, Collins, Hutchins, Jbara, Johnson and Schlack

The Cabinet discussed Budget planning items.

Update/Action Items

The minutes of January 24, 2017, Cabinet meeting were approved as distributed.

Kathy Johnson handed out a revised CMOP 4090 – Weapons & Facsimile Weapons Restrictions. The second reading will be on February 14, 2017.

Information

- Travel
 - Deb Coates and Kevin Lavender to travel to Mott Community College, Flint, MI, on March 16-17 for the 10th annual MEMCA Conference.
 - Kim Grubka, Samantha Reidenback, Ashleigh Colpetsir, Heidi Copenhaver, Lisa Gabel, Katie Hatfield, Kristine Keiser, Brandy Zantello to travel to Chicago, IL Feb. 23-25 for the ADA Midwinter Dental Convention.
 - Louise Anderson and Brian Lueth to travel to Henry Center, Lansing, MI, March 1-3 for the MCCRMA and MCCBOA meetings. Muriel Hice to attend on March 3.
 - Marilyn Schlack, Dennis Bertch, Mike Collins, and Rick Ives (or his designee) to travel to Charleston, SC, March 22-24, 2017, for the Crisis Action Training for Presidents and Senior Leaders conference .

- Grants
 - Rachel Bair and Deb Coates to apply to the USDA – NIFA Secondary Ed, 2 yr. Postsecondary Ed and Ag K-12 classroom grant, for up to \$300,000, to support the development and pilot implementation of an agrifood certificate program tailored for Early Middle College students from KRESA and VBISD.

- Kudos
 - To all members of the Administrators Plus group for a great job drafting priorities and goals

- Reality Check
 - None

□ Hires, Resignations/Transfers, Retirements

Hires:

Linda McGarry, PT Librarian, effective 1-30-17

Ryan Hamilton, PT Food Hub Lab Coordinator, effective 2-1-17

Emily Staff, PT Food Hub Lab Coordinator, effective 2-6-17

Erik Freye, PT Library Assistant, effective 2-7-17

Jerod Kauffman, from PT Computer Lab Assistant to FT Media Services Assistant, effective 2-13-17

Retirements

Janice Wilson, Custodian, effective 4-30-17

- Other
- After hours request for the Kalamazoo Fretboard Festival, AWH, March 3, 2017, 2:00 pm – 9:00pm.
 - After hours request for the Kalamazoo Fretboard Festival, AWH, March 4, 2017, 7:00 am – 7:00pm.
 - Mike Collins made the suggestion that all after hours requests no longer be brought to Cabinet. Instead all such requests would be approved through the Executive Vice President for Enrollment and Campus Operations. All agreed.
 - Diane Finch is provided budget supervisor authorization for the International Student Services Budget.
 - Meredith Mancuso is provided budget supervisor authorization for EMPPRK, STDPRK, INSPT.
 - Rachel Bair is provided budget supervisor authority for AGF.

~Next Cabinet Meeting (Vice Presidents Only) February 14, 2017, 9:30 am.

